



Government of the Republic of Vanuatu

Vanuatu Government Central Tender Board Office, Ministry of Finance & Economic Management  
(MFEM)

### **Request for Expression of Interest (REOI)**

REOI CTB CS2001 - Recruitment of CTB Procurement Advisor

**The Government Central Tender Board Office, Ministry of Finance & Economic Management (MFEM) is seeking to recruit a qualified Procurement Advisor (the “Advisor”)** to assist the office in providing technical assistance to support reviewing and updating the procurement legislation and strengthened previously revised procurement procedures and capacity building within the office. The office of the Central Tender Board has undergone a reform back in 2013 on existing procurement processes & procedures and a review to its governing legislations. The work that this TA is expected to do is assessing and reviewing the outcome of this reform and assist the office in implementing these issues. Refer to the terms of reference for more detailed information.

The individual would be expected to cover a significant subset of the following capabilities and skills:

- The contractor must have substantial, demonstrated expertise in supporting government procurement reform initiatives. A strong background in establishing panel arrangements and/or shared services will be an advantage;
- Relevant formal qualifications, such as law, commerce or business;
- Demonstrated understanding of and practical experience with government procurement best practices;
- Experience in improving government procurement business processes and preparing supporting guidelines and materials;
- Experience in delivering procurement trainings and providing mentoring to government counterparts;
- Experience in small Pacific states and/or Vanuatu will be an advantage

There is no restriction on the nationality, citizenship or current residence of the candidate. Interested applicants should fill in the Request for Expression on Interest (REOI) – Documents will include all REOI requirements and response forms and copy of the full Terms of Reference can be downloaded from:

[www.devex.com](http://www.devex.com)

Responses for EOI can be emailed *to the Secretary, Central Tenders Board, Mr Yannick Hughes* on [yhughes@vanuatu.gov.vu](mailto:yhughes@vanuatu.gov.vu) by latest Friday **26<sup>th</sup> March 2020 (11:00 local Port Vila time [GMT +11]** and

hard copy to be send by post to *the Secretary, Central Tenders Board, Ministry of Finance & Economic Management, Top Floor, Melitco Building, Rue Pasteur, PMB 9058, Port Vila* in sealed envelope and be clearly marked **“REOI Ref: CTB CS2001 - Recruitment of CTB Procurement Advisor”**

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For clarifications of the content of this Request for Expression of Interest, and any further information contact:

**Mr Yannick Hughes – Secretary, Central Tender Board Office, Ministry of Finance & Economic Management (MFEM)**

**Contact: +678 23032 or [yhughes@vanuatu.gov.vu](mailto:yhughes@vanuatu.gov.vu)**